



Accreditation Steering Committee Minutes

Meeting Date: Mon Sep 20, 2021

Start time: 3:00-4:30 PM

Meeting Chaired By: Dr. Jamal Cooks

Minutes Prepared By: Sienna Dalton

Attendees: Aaron Deetz, Abigail Patton, Andrew Pierson, Arnold Paguio Bob Buell, Cheree Manicki, Christina Davis, Christina Read, Christine Herrera, Clara McLean Dale Wagoner, Dara Greene, Debbie Trigg, Ellie Hirstein, Frances Fon, Gabriel Chaparro Jane Wolford, Jennifer Lange, Josee Gendron, Julie Coan, Karen Metcalf, Kathryn Medina, Katrin Field, Kevin Kramer, Kim Morrison, Lael Adediji, Lannibeth Calvillo, Manny Kang, Mark Anderson, Mark Stephens, Martin Medeiros, Matthew Kritscher, Megan Parker, Miguel Colon, MingLun Ho, Mona Abdoun, Morgan Butler, Mumtaj Ismail, Na Liu, Nathaniel Rice, Noell Adams, Patricia Molina, Patricia Shannon, Patrick Mwamba, Paulette Lino, Pedro Reynoso, Rachael Tupper-Eoff, Rick Hassler, Robert Nakamoto, Roland Belcher, Sadie Ashraf, Safiyyah Forbes, Salimah Shabazz, Sara A. Woods, Scott Hildreth, Sean Day, Shannon Stanley, Theresa Pedrosa, Thomas Dowrie, Virginia Criswell, Wyman Fong, Yvonne Wu Craig

Agenda Item	Information/Discussion	Action
1. Welcome	Welcome Dr. Cooks	
2. QFE Update/ Pedro	<p>Emerging projects:</p> <ol style="list-style-type: none"> 1) BEC/10x10: The data speaks to criteria around student learning and student achievement (Cites 2020-2021 annual distance report) 2) OER 3) Guided Pathways – Classified professionals had valuable info around technology (asterisk that CALTEAM would like to move forward) <p>QFE Goal:</p> <ol style="list-style-type: none"> 1) To have 2 projects: BEC/10x10 & Guided Pathways w/technology 2) Would like to get input from people currently working on projects <p>Steering Committee Feedback:</p> <ol style="list-style-type: none"> 1) Both final selections overlap in student/pathway success teams 2) Could be included in narrative in Guided Pathways 3) Both initiatives build on current projects 4) These initiatives give opportunity for college to showcase projects 	
3. ISER Program and Area Review (PAR) Committee Deonne/Cynthia	<p>Deonne:</p> <ul style="list-style-type: none"> • Reviewed Program Area Review Basics via screenshare – walk through due dates link, 10/11 draft to Dean, Final draft due 10/25 	

	<ul style="list-style-type: none"> • Review Academic Service template • Links to programs that have funding • Service area: Categorical funding allocation <p>Fall focus: Service area outcome & Student learning outcome, college update website/catalog, close loop on resources and better align allocation</p> <p>PAR projects have included:</p> <ul style="list-style-type: none"> • Provided trainings on Program Review and updated template • Added Program Learning Outcome in catalog • Dean Forbes & team has updated Curricunet , identify lead person to enter PLO's, establish weekly hours (hrs available on website) , distributing weekly reports identifying what PLO/SLO need assessment • GOOD NEWS! Funded for HSI Stem grant- \$1million!! <p>Cynthia:</p> <ul style="list-style-type: none"> • Still waiting on SASE Link – link is not accurate • Review application for student service area; show link to service outcome/incudes instruction and where to enter info because Curricunet does not store data to service outcome data • If you have questions around service area follow up w/Cynthia to get a recording of training <p>Important Student Service Template Info:</p> <ul style="list-style-type: none"> • SAOs: Program not associated w degree/certificate • PLO: Certificated/degree • IR is currently creating a tracking system • When downloading templates, potential issues with opening link copy/paste links • TABLEAU is malfunctioning, if you get an error message, exit out box and search 	
4. Confirm Fall 2021 Calendar (Jamal)	Group consensus to continue saving meet time for 1 st /3 rd Mondays Will meet twice a month if needed	
Chat File	<p>MHo - Is a draft ready to read? I had asked earlier in the semester, but it wasn't yet.</p> <p>DKunkel Wu - Yes, it's on the accreditation website along with a survey link.</p> <p>PReynoso - https://www.chabotcollege.edu/accreditation/2022-iser/index.php</p> <p>JLange - The place where those two overlap is in student/pathway success teams!</p> <p>JLange - Where BEC and GP overlap</p> <p>CGordon da Cruz - Technical Issues with PAR to remember: 1 If a link won't open, just copy paste it into a browser window (other than Safari); 2. If the Tableau dashboard gives you an error message, close out the error message, and make sure at least one box is checked in your filters. It will still give you accurate data in the search.</p> <p>SDalton - Is the recorded training accessible on the website?</p> <p>DKunkel Wu - Yes! It was recorded.</p>	

Upcoming Meetings

a. Mon, Oct 4 3-4:30

DRAFT